

## **Kick-off meeting - Moate, Ireland (19th - 20th November 2010)**

Slovenian Rural Development Network - DRSP was represented by Goran Šoster on kick off meeting in Moate (Ireland) on 19<sup>th</sup> and 20<sup>th</sup> November 2010. The host of the event was Irish Rural Link. All partners were represented on the meeting, some with more delegates - a total of 18 participants. The agenda was agreed in advance.

### The Agenda

19.11.2010

- 12.00 - 14.00 Arrival of participants, *accommodation, lunch*
- 14.00 - 14.15 Opening, the project coordinator
- 14.15 - 15.30 Session „Getting to know each other“, interactive session on learning partners, their activities in the field of adult education and in general
- 15.30 - 16.00 *Coffee break*
- 16.00 - 17.30 The continuation of the „Getting to know each other“ session
- 18.00 - 19.00 *Dinner* - The Grand Hotel, Moate
- 20.00 - 24.00 Social evening with local traditional musicians

20.11.2010

- 8.00 - 9.00 *Breakfast*
- 9.00 - 11.00 Discussion on the project objectives, activities and their content, proposals from different partners, responsible for activities, PPT presentations on project activities
- 11.00 - 11.30 *Coffee break*
- 11.30 - 13.00 The project action plan development, division of role and responsibilities and exact time frame for project activities
- 13.00 - 14.00 *Common lunch*
- 14.00 - 15.00 Conclusions and the farewell
- 15.00 and on – optional - Visit to Moate Museum & Historical Society or Dun na Sí Heritage Park, Moate

On first day participants presented their organisations, relevant experiences in field of education in rural development especially working with elderly people in rural areas. Croatia like some other participants lack experience in this field.

On second day the discussion was focused on the Project plan of action. The following issues were discussed:

- The review of the Project overall aim and specific objectives
- The planned project activities in line with the project document and related proposed amendments
- Setting up dates and agendas for the planned activities – exact for the 2011 activities and approximate for the 2012 activities
- Setting up dates for the project team meetings attached to Project activities
- The call for proposals for Projects seminars was discussed to collect methods, tools and curricula
- The e-conference establishment as the common communication was discussed
- The design of the Project logo to be used in Project communication, promotion and dissemination of Project results was discussed
- The further dissemination of projects outcomes via channels of the EUROPE DIRECT EU desk members, EU commission, hot line establishment for press relies and information flow was also discussed

### Results and agreed points

The project partners agreed on the following actions within the frame of the Grundtvig project:

- VOKA will create project space in its web page where all the presentations of the kick of meeting will be placed plus links to project partners - deadline 15<sup>th</sup> December 2010.

This space will be used as the communication space of project partners placing eventually all project outcomes. Specific space will be dedicated to the e-library, which is one of Project envisioned activities and will be based on the collection of sources – methods, tools and curricula of project partners ongoingly during the entire Project implementation.

- The table of Project activities up date with dates and program.
- The draft of the call of proposals and the template of the description of method, tool or curricula will be prepared by Jela by the beginning of January and sent to Finland project partners, discussed and sent to rest of Project partners together with the invitation to the Finnish seminar.
- The second team meeting will be held in Sweden during the second seminar on 15<sup>th</sup>-16<sup>th</sup> June 2011. This will be the Project mid-term meeting those who attend the Finish seminar in March will also meet to monitor the Project activities. Eventually, all Project activities can serve as the team meeting opportunities.
- The e-conference will be established as the communication tool for Project partners by VOKA right after the kick of meeting. This will serve for everyday communication, dissemination of information and exchange.
- The logo for the Project will design by EUROPE DIRECT in coming week. Several proposals will be sent around project partners for discussion to decide the final logo image. The logo proposals shall be sent to Project partners before the end of the year 2010.
- The press release will be prepared and disseminated by EUROPE DIRECT after the kick of meeting.

